

**CONSTITUTION AND BYLAWS
OF THE
NEVADA ASSOCIATION OF LAND SURVEYORS**

We being Professional Land Surveyors of Nevada desiring to advance the profession of land surveying, to assist in maintaining a higher degree of Professional Ethics and improving the proficiency of all Professional Land Surveyors in performing proper services to their clients and the public; do hereby associate ourselves together and adopt and subscribe to the following Articles.

ARTICLE 1 – NAME AND LOCATION

1.01 NAME

The name shall be the Nevada Association of Land Surveyors.

1.02 LOCATION OF OFFICES

The principle office shall be that of the Executive Secretary or a designate post office and box.

ARTICLE 2 – OBJECTIVES

2.01 PURPOSE

The purpose of the Association shall be:

- (a) To promote the good and welfare of its members and their activities in the profession of land surveying.
- (b) To promote the common good and welfare of the public in terms of professional land surveying activities.
- (c) To promote and maintain the highest possible standards of professional ethics and practices.
- (d) To promote public awareness and trust in Professional Land Surveyors and their work.

2.02 SCOPE

This organization, in its activities and in its membership shall be non-partisan, non-sectarian, and non-discriminatory. This action is not intended to restrict the activities undertaken by the organization to protect and promote the profession of land surveying such as proposing and supporting or opposing legislation, legislative activist efforts or support for state licensing board representatives.

ARTICLE 3 – MEMBERSHIP

3.01 REGULAR MEMBER

Any person holding a registration as a Professional Land Surveyor in the State of Nevada may apply as a Regular Member. Holding office in the Association is restricted to Regular Members. Regular Members are entitled to one-full vote.

3.02 L.S.I. MEMBER

Any person holding a certificate as a Land Surveyor Intern may apply as a L.S.I. member.

3.03 ASSOCIATE MEMBER

Any person who, in their profession, relies on the fundamentals of land surveying and is sponsored by a Regular Member of the Association may apply as an Associate Member.

3.04 STUDENT MEMBER

Any person who is a student in a college or university and is actively pursuing a survey-related education and is sponsored by a Regular Member of the Association may apply as a Student Member.

3.05 SUSTAINING MEMBER

Any individual, company or firm, who by their interest in the land surveying profession is desirous of supporting the purposes and objectives of this Association may apply as a Sustaining Member.

3.06 LIFE MEMBER

A Life Member may be awarded as often as one time per year to any surveyor who has shown exemplary service to the Association and the survey profession. A Life Member shall:

- (a) Be a minimum age of 65 unless unanimously approved the State Board of Directors.
- (b) Be nominated by a Regular Member and approved by the Chapter Board of Directors.
- (c) Be approved by at least 75% of the State Board of Directors.
- (d) Be considered as a Regular Member.

3.07 CORRESPONDING MEMBER

Any non-resident person living out-of-state may apply as a corresponding member with the same privileges as an Associate Member.

ARTICLE 4 – DUES AND FEES

4.01 DUES

Dues and fees shall be established by the Board of Directors. Dues may be amended by the Board of Directors at any regular or special meeting.

ARTICLE 5 – OFFICERS

5.01 OFFICERS

The officers of this Association shall consist of the President, President-Elect, Secretary and Treasurer. The Association Officers, except the President, shall be elected annually and shall be limited to two successive terms in office.

ARTICLE 6 – ADMINISTRATION

6.01 MANAGEMENT

The Management and all business of the Association will be conducted by the Association Directors, hereafter referred to as the Board of Directors.

6.02 AUTHORITY

Authority of the Board of Directors to act on behalf of the Association shall be limited by the Constitution and Bylaws.

ARTICLE 7 – LOCAL CHAPTER

7.01 ORGANIZATION

Any group, consisting of four or more Regular Members of the Association, with the approval of the Board of Directors, may organize a Chapter of this Association. Geographic boundaries need not be a consideration for a local Chapter.

7.02 AUTHORITY

The members of any local Chapter shall elect officers and draft a Bylaws in compliance with the Association Constitution and Bylaws, prior to consideration in 7.01.

7.03 CHAPTER ROSTER

A local Chapter formed as a result of 7.01 shall submit to the Board of Directors of this Association, a roster of membership, the names of the officers, a copy of the Bylaws and a report of its organizational meeting.

7.04 CHAPTER CERTIFICATE

Upon approval of 7.01, this Association shall issue a "Certificate of Charter" to said Chapter.

7.05 CHAPTER MEMBERSHIP AND NAME

No person shall be a member in a local Chapter unless such person is a member in this Association. The name or designation of a local Chapter shall be such as to be readily identified as a local organization of this Association.

7.06 CHAPTER DUES

Each local Chapter may assess dues upon its members, and shall account its own funds.

7.07 BOARD OF DIRECTORS

Each local Chapter, when organized and approved as herein provided, shall be entitled to representation on the Board of Directors per the following ratio:

NUMBER OF REGULAR CHAPTER MEMBERS	NUMBER OF CHAPTER REPRESENTATIVES
1-50	1
51-99	2
100 OR MORE	3

The membership of these Regular Chapter Members shall:

- (a) Be in good standing with the Association
- (b) Certify to the Secretary of the Association, in the month of December each year, the name(s) of the member(s) whom it has elected as/a Chapter Representative(s), and said representative shall have all the rights and privileges of other members of the Board of Directors.
- (c) To have more than one representative, the Chapter must certify to the Association Secretary the names of all Regular Chapter Members during the month of October.

7.08 CHAPTER REPORT

An Annual Report shall be filed by the local Chapter in the month of December and shall include the names of the Chapter Officers, Chapter Representative(s), and members and such other information as may be requested by the Board of Directors. Any local Chapter not filing an Annual Report during the calendar year will be notified by the Board of Directors that its Charter will be revoked unless said report is filed within two months of notification.

ARTICLE 8 – EXPULSION AND SUSPENSION

8.01 EXPULSION AND SUSPENSION

- (a) In the event that any member knowingly violates these Bylaws or any provision thereof, the member shall be subject to suspension or expulsion as a member of the Association, after notice and hearing by the Board of Directors.
- (b) Expulsion or suspension shall require a two-thirds vote of the Board of Directors. The member shall be given 30 days prior notice of any disciplinary hearing. The member shall be invited to said hearing to testify on his behalf prior to the Board discussion and/or decision.

ARTICLE 9 – BOARD OF DIRECTORS

9.01 NUMBER AND QUALIFICATIONS

- (a) The Board of Directors shall consist of the Association Officers and the Chapter Representatives and each shall have on vote.
- (b) At its discretion, the Board of Directors may, at its annual meeting, elect a former director to the position as Honorary Director who will have the privilege of the floor, but no vote.

- (c) There shall be a maximum of three Chapter Representatives Chapter Representative elected to the Board of Directors by each Chapter.
- (d) Any Directors who ceases to be a Regular Member shall thereupon cease to b an eligible member of the Board of Directors. The Director shall be given 30 days, after notice, to reinstate Regular Memberships considered vacated.

9.02 ELECTIONS AND VACANCIES

- (a) The Association Officers shall be elected by the voting members of the Association. The Chapter Representative shall be elected by the voting members of each local Chapter. Election shall be conducted in accordance with Article 20.
- (b) Whenever vacancies in the Board of Directors shall occur, the vacancy shall be filled from the parent Chapter of the vacant Director. At the discretion of the Association Directors, a suitable replacement for the Association Officer vacancy shall be selected. A member named to complete the unexpired term of an Association Director shall become an Acting Director upon confirmation by the Board of Directors. The Acting Director shall complete the term of the vacant Director and shall perform the duties of the vacant Director as contained in this document or as assigned by the President.

9.03 APPOINTMENTS

- (a) The Board of Directors shall have the power to appoint or retain an Executive Secretary to assist the Board of Directors with the duties of the Association.
- (b) The Executive Secretary shall assume such duties of the Secretary and/or Treasurer as are assigned by the Board of Directors.
- (c) The Executive Secretary may receive such salary or compensation as approved by the Board of Directors.

9.04 PROXY APPOINTMENTS AND VOTING

- (a) Elected Officers are precluded from appointing a proxy to vote or conduct business on their behalf in their absents.
- (b) Chapter Presidents can elect to appoint a proxy voter to attend State Board of Director and Special Meeting. When establishing proxy appointments, Chapter Presidents shall give first right of refusal to a Chapter Officer or Chapter Director prior to appointing a Regular Member to maintain harmony in current activities and affairs as well as to provide exposure to aspiring Board Members.
- (c) Chapter Presidents are required to present written notice to the State Board of Directors and/or State Secretary of proxy assignment prior to meeting attendance. E-mail is a suitable means of satisfying this requirement.

ARTICLE 10 – US OF THE ASSOCIATION EMBLEM

Association Members in good standing may use the Association name and emblem on their stationary, business cards, advertising, and equipment.

ARTICLE 11 – DUTIES OF OFFICERS

11.01 PRESIDENT

The President shall be the chief executive officer of the Association:

- (a) Be the chief executive officer of the Association.
- (b) Preside at all meetings of the Board of Directors.
- (c) Sign all contracts and other instruments requiring the Seal of the Association and such other instruments as the Board of Directors may require.
- (d) Appoint committees and assign duties to them.

11.02 PRESIDENT ELECT

- (a) It shall be the duty of the President Elect: In the event of a temporary absence of the President, or in the event the President's temporary inability to act, the President Elect shall perform the duties of the President, and shall have the powers of the President.
- (b) To serve as Parliamentarian to the Board (15.02a).

- (c) Perform such other duties as may be assigned to the President Elect by the President or by the Board of Directors.
- (d) Succeed to the office of President upon the expiration of the term of office of the President.

11.03 SECRETARY

The Secretary shall:

- (a) Give due notice of all meetings to the members and Board of Directors.
- (b) Take minutes of all Association meetings and make due record of same.
- (c) Prepare and keep such records as the Association may require and the Board of Directors may prescribe.
- (d) Countersign all papers and documents requiring the signature of the President.
- (e) Be custodian of the Seal of the Association and shall have authority to affix it to all papers and documents requiring a seal.
- (f) In accordance with NRS 78.150 to NRS 78.185, on or before November 30TH of each year, be designated the Resident Agent of the Association and shall file with the Secretary of State a list of Association Officers and other Directors, together with current address, certified by the Secretary and President.
- (g) Shall not become Present Elect by means of succession.

11.04 TREASURE

The Treasurer shall:

- (a) Pay the annual corporation fee to the Secretary of State as stipulated in NRS 78.150 on or before November 30TH of each year and obtain a formal certificate.
- (b) Prepare and keep such accounts as the Association may require and the Board of Directors may prescribe.
- (c) Have custody of the funds and securities of the Association
- (d) Prepare and keep accurate accounting of receipts and distributions as the President of the Association may require and the Board of Directors may prescribe.
- (e) Deposit all monies and other valuable effects in the name of and credit of the Association, in such depositories as may be designated by the Board of Directors.
- (e) Disburse the funds of the Association as ordered by the Board of Directors, taking proper vouchers for such disbursements.
- (f) Render to the Board of Directors an accounting of all transactions and the final condition of the Association.

ARTIC 12 – STANDING REPORT

The Officers and Board of Directors shall make the Associations Annual Report available to the Association membership at the Annual meeting.

ARTICLE 13 – STANDING COMMITTEES

The President shall appoint the following standing committees to serve during the President's tenure in office, and each committee shall consist of not less than two members of the Association. One member must be a member of the Board of Directors.

1. Constitution and Bylaws
2. Membership
3. Continuing Education
4. Advance Education
5. Scholarship
6. Legislation
7. Publication
8. Conference
9. Ethics
10. Communications
11. High School Outreach
12. Advance Technology
13. Nominating Committee
14. The President may appoint any such additional committees as may be required.

13.01 NOMINATING COMMITTEE SPECIAL INSTRUCTION

- (a) The Nominating Committee shall consist of the Chapter Presidents.
- (b) Nominees for the office of incoming Treasurer shall be made on an alphabetical yearly-rotating basis between all chapters to maintain fairness in representation. First Right of Refusal shall be given to the rotated Chapter President.

ARTICLE 14 – SPECIAL COMMITTEES

The Board of Directors and/or the President may create such special committee, as they deem necessary.

ARTICLE 15 – ANNUAL MEETINGS

15.01 ANNUAL MEETING

The Board of Directors shall hold a Regular Meeting in January of each year that shall be known as the “Annual Meeting” and other Regular Meeting as determined by the Board of Directors. The Annual Meeting shall be held as such a time and place as may be prescribed by the Board of Directors.

15.02 MEETING AGENDA AND RULES

- (a) The latest edition of Robert’s Rules of Order as published by the Robert’s Rules Association or its successor, shall be adopted at the Annual Meeting and used for the Fiscal Year by the Association on all questions of parliamentary law, except as otherwise provided for within these Bylaws.
- (b) The order of business for Regular Meetings and the Annual Meeting shall be as follows:
 - 1. Approval of the minutes of the previous meeting
 - 2. President’s address, which shall include report of activities of the Board of Directors and such recommendations, as may be desired by the Association.
 - 3. Report of the President Elect.
 - 4. Report of the Secretary.
 - 5. Report of the Treasurer.
 - 6. Announcement of election of officers for the new year (Annual Meeting only).
 - 7. Report of the standing committees.
 - 8. Report of the special committees.
 - 9. Unfinished business.
 - 10. New business.
 - 11. Adjournment
- (c) The preceding order of business may be varied by the President and/or the Board of Directors at their discretion.

15.03 SPECIAL MEETINGS

Special meeting may be called by the President or the Board of Directors when deemed wise or expedient. Special Meetings shall also be called at the written request of 20 percent of the Regular Members. The call for any such Special Meeting shall be issued 20 day in advance, and shall state the purpose, thereof, and no other business shall be discussed at such meeting.

15.03 REPORTS

A written report by the Secretary shall be made available to the membership within 35 days of all business transacted at all Regular and Special Meetings.

15.04 QUORUM

A quorum consisting of more than 50 percent of the membership of the Board of Directors shall be required to conduct any business at the Annual, Regular or Special Meeting.

15.05 CONFERENCE

An Annual Conference shall be held each calendar year at such time and place as may be prescribed by the Board of Directors. The President shall appoint a program committee for the Annual Conference.

ARTICLE 16 – MEMBERSHIP CERTIFICATES AND EMBLEMS

The Board of Directors shall adopt an emblem as the official emblem of the Association which may be used by the members. Each member shall be given a Certificate of Membership upon being admitted to the

Association with the Association Seal affixed. The Seal of the Association shall set forth the name of the Association and the date of incorporation.

ARTICLE 17 – PUBLICATION

The Board of Directors shall provide for an official publication to be issued quarterly. All publications and press releases shall be composed under the direction of the publication committee and are subject to review by the Board of Directors.

ARTICLE 18 – CONSTITUTION AND BYLAW AMENDMENTS

The Board of Directors or at least Five Regular Members “in-good-standing” may initiate a Concept of Amendment (Concept) to these articles. The Concept must be submitted to the Constitution and Bylaws Committee (CBL) prior to any regular or special meeting. Preferably the Concept, because of time constraints, should be submitted to the Constitution and Bylaws Committee at the Annual Meeting in January.

18.01 BY THE BOARD OF DIRECTORS

- (a) Members of the Board of Directors shall submit the Concept to the CBL Committee. In writing the proposed Concept, the CBL Committee shall review previous amendments to the Association’s Constitution and Bylaws for compliance and conformity in form.
- (b) The CBL Committee shall submit a draft of the Concept to the Board of Directors for review.

18.02 BY PETITION

- (a) At least five (5) Regular Members, in-good-standing, may initiate a Concept in writing. In preparing the Concept, the petitioners shall review previous Association CBL’s for compliance and conformity in form.
- (b) The Petition for Amendment and the Concept shall be submitted to the Association’s Executive Secretary to be logged-in and then forwarded the Association’s CBL Committee to review for compliance and conformity in form.
- (c) In the review of the petition and the Concept, the CBL Committee should suggest corrections in grammar and/or in content so the Concept will match the format of the present CBL’s.
- (d) After making the grammar and format corrections, the Petitioners need seven (7) more signatures for a total of twelve (12) signatures on the petition before submitting the final Concept to the Board of Directors for approval.

18.03 APPROVAL BY THE BOARD

- (a) After the Concept of Amendment has been reviewed by the Association’s Board of Directors, an approval of the proposed amendments contained therein takes a majority vote of the Board of Directors.

18.04 RATIFICATION AND EFFECTIVE DATE

- (a) Any proposed amendments to the Constitution and Bylaw must be ratified by two-thirds (2/3) vote of the qualified voters, as defined by Article 3, who respond by mailed ballot within the time period specified.
- (b) The Amendment(s) to the Association’s Constitution and Bylaws take effect or do not take effect on the date the ballots are counted and recorded by the Teller Committee.

ARTICLE 19 – FISCAL YEAR AND BUDGET

19.01 FISCAL YEAR

The Fiscal Year of the Association shall be from January 1ST through December 31ST, inclusive.

19.02 FISCAL YEAR BUDGET

The Board of Directors shall establish and balance at budget that conforms to the Fiscal Year. It shall be a preference to establish and balance the budget at the Annual Meeting.

ARTICLE 20 – ELECTIONS

20.01 OFFICERS

- (a) The Nominating Committee shall, no later than October 31ST, present to the Board of Directors, its nominations for Association Officers.
- (b) The Regular Members may place additional names in nomination for Officers, whose names shall appear on the ballot with those nominated by the Nominating Committee, if the proposed names are received by the Secretary no later than November 15TH.
- (c) The Secretary shall mail no later than November 30TH, a ballot to be forwarded to the Regular Members. The ballot shall contain blank spaces for additional names that may be placed in nominating through the write-in method.
- (d) Ballots shall be mailed to all Regular Members with return envelopes, and directions that the ballots must be returned by December 20TH.

20.02 CHAPTER REPRESENTATIVES

- (a) Chapter Representatives shall be elected by each Chapter in accordance with Article 9.02a.

20.03 TENURE

- (a) The first item of business at the Annual Meeting shall be the Installation of Officers and Chapter Representative.
- (b) The Officers and Chapter Representatives shall be officially installed after taking the Oath of Office.
- (c) Officers shall retain office from one Annual Meeting to the Next Annual Meeting, unless a vacancy occurs.
- (d) Chapter Representatives shall retain office from one Annual Meeting to the next Annual Meeting, unless replaced by the local Chapter.
- (e) Acting Director(s), confirmed by the Board of Directors, shall be officially installed as one of the first items of business at an annual, regular or special meeting, and shall retain office until the next Annual Meeting.

ARTICLE 21 – ETHICS

The Board of Directors shall periodically review and may amend the Code of Ethics for the Association.

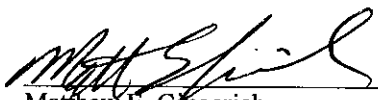
KNOW ALL MEN BY THESE PRESENT:

That we the undersigned being Directors of the Nevada Association of Land Surveyors, do hereby consent to the Amendments contained herein to the foregoing Constitution and Bylaws of the Nevada Association of Land Surveyors.



 Mark C. Morberg
 2008 President

1 / 25 / 2008
 Date



 Matthew E. Gingerich
 2008 Secretary

1 / 25 / 2008
 Date

Original : 1973	Amended: 1985	Amended: 1993	Amended: 2000	Amended: 2006
Amended: 1983	Amended: 1990	Amended: 1998	Amended: 2004	Amended: 2007